

# VTech Holdings Limited

## 偉易達集團\*

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立之有限公司)

(Stock code: 303)

#### NOTIFICATION LETTER 通知信函

9 June 2022

Dear Registered Shareholder,

VTech Holdings Limited (the "Company")
- Notice of Publication of 2022 Annual Report, Circular and Proxy Form ("Current Corporate Communication") and 2022 Sustainability Report

The Current Corporate Communication (in both English and Chinese) are available on the Company's website at www.vtech.com and the HKEXnews's website at www.hkexnews.hk. If you have chosen to receive the Corporate Communication in printed form, the printed copy of the Current Corporate Communication is enclosed.

The 2022 Sustainability Report (in both English and Chinese) is also available on the "Sustainability" Section of the Company's website at www.vtech.com and the

If you would like to receive the printed copy of the Current Corporate Communication in English only or in Chinese only or in both English and Chinese, or if you would like to change your choice of language and/or means of receipt of the Company's future Corporate Communication, please complete the Change Request Form on the reverse side and sign and return it by post using the mailing label in the Change Request Form (a stamp is not required if posted in Hong Kong) or by hand to the Company c/o the Company's branch share registrar in Hong Kong (the "Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Change Request Form to investor\_relations@vtech.com. The Change Request Form may also be downloaded from the Company's website at www.vtech.com or the HKEXnews's website at www.hkexnews.hk.

If you have chosen (or are deemed to have chosen) to read the Current Corporate Communication by electronic means through the Company's website at w.vtech.com or the HKEXnews's website at www.hkexnews.hk but for any reason you have difficulty in accessing the Current Corporate Communication, the Company will promptly upon your request send the Current Corporate Communication to you in printed copy free of charge.

You are entitled at any time by reasonable notice in writing to the Company c/o the Hong Kong Share Registrar or by email to investor\_relations@vtech.com to change your choice of language and/or means of receipt of future Corporate Communication, notwithstanding any contrary instructions previously conveyed by you to the Company.

Should you have any queries in relation to this letter, please call the telephone hotline of the Company at (852) 2667 3221 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

> Yours faithfully For and on behalf of VTech Holdings Limited CHANG Yu Wai Company Secretary

# Corporate Communication includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東:

#### <u>偉易達集團\*(「本公司」)</u>

### 二零二二年年報、通函及代表委任表格 (「本次公司通訊」) 及二零二二年可持續發展報告之刊發通知

本次公司通訊(英文及中文)已上載於本公司網站 www.vtech.com 及香港交易所披露易網站 www.hkexnews.hk。如 閣下已選擇收取公司通 訊"之印刷本,隨本信函附上本次公司通訊之印刷本。

二零二二年可持續發展報告(英文及中文)亦已上載於本公司網站 www.vtech.com「可持續發展」部分及香港交易所披露易網站 www.hkexnews.hk 内

回(如在香港投寄則毋須貼上郵票)或親身交回本公司之香港股份過戶登記分處香港中央證券登記有限公司(「香港股份過戶登記 處 」), 地址 為 香港 灣 仔 皇 后 大 道 東 183 號 合 和 中 心 17M 樓。 閣 下 亦 可 把 已 填 妥 之 變 更 申 請 表 格 的 掃 描 副 本 電 郵 至 investor\_relations@vtech.com。變更申請表格亦可於本公司網站 www.vtech.com 或香港交易所披露易網站 www.hkexnews.hk 內下載

閣下已選擇(或被視作選擇)透過本公司網站 www.vtech.com 或香港交易所披露易網站 www.hkexnews.hk 以電子方式查閱本次公司通 訊但因任何理由以致存取本次公司通訊上出現困難,只要 閣下提出要求,本公司將立即向 閣下免費發送本次公司通訊的印刷

閣下早前曾向本公司作出任何其他指示, 閣下仍可隨時以書面方式經本公司之香港股份過戶登記處通知本公司或電郵至 investor\_relations@vtech.com以更改日後收取公司通訊之語言版本及/或收取方式的選擇。

如 閣下對本信函內容有任何疑問,請於辦公時間內(星期一至星期五上午9時正至下午6時正(除公眾假期外))致電本公司熱 線,電話為(852)26673221

> 代表 偉易達集團 公司秘書 張怡煌 謹啟

二零二二年六月九日

\* 僅供識別

<sup>#</sup>公司通訊包括但不限於:(a)董事會報告、其年度帳目連同核數師報告書及財務摘要報告(如適用);(b)中期報告書及其中期簡要報告(如適用); (c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

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登記股東之姓名及	7 AP.AI:		
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Change	Request	Form	變更申	ョ請表格

To: VTech Holdings Limited (the "Company")

(Stock code: 303)

c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

偉易達集團\*(「本公司」) 致:

(股份代號:303)

經香港中央證券登記有限公司

香港灣仔皇后大道東 183 號合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication in English / Chinese or have chosen (or am/are deemed to have chosen) to read the Current Corporate Communication posted on the Company's website:

本人/我們已收取本次公司通訊之英文/中文印刷本或已選擇(或被視作選擇)查閱貴公司網站所上載之本次公司通訊:

Part A 甲 部	I/We would like to receive a printed copy of the Current Corporate Communication of the Company in the manner as indicated below: 本人/我們欲以下列方式收取 貴公司本次公司通訊 <sup>‡</sup> 之印刷本:
(Please mark	<b>"X" in ONLY ONE</b> of the following boxes 請從下列選擇中,在其中 <b>一個空格</b> 內劃上「 <b>X</b> 」號) I/We would like to receive <b>a printed copy in English</b> . 本人/我們欲收取 <b>一份英文印刷本</b> 。
	I/We would like to receive a printed copy in Chinese. 本人/我們欲收取 <b>一份中文印刷本</b> 。
	I/We would like to receive <b>both printed copies in English and Chinese</b> . 本人/我們欲收取 <b>英文及中文各一份印刷本</b> 。
Part B 乙 部	I/We would like to change the choice of language(s) and/or means of receipt of future Corporate Communication of the Company as indicated below:本人/我們欲更改以下列方式收取 貴公司日後公司通訊 之語言版本及/或收取方式:
(Please mark	"X" in ONLY ONE of the following boxes 請從下列選擇中,在其中一個空格內劃上「X」號) by electronic means on the Company's website and receiving an email notification to the address below when each corporate communication is made available on the Company's website; OR 透過本公司網站以電子方式收取,並於每次本公司網站上載公司通訊時收取發送至以下電郵地址的電郵通知;或
Email Add 電郵地址	
	by <b>electronic means</b> through the Company's website (instead of printed copies) and receiving a <b>notification letter</b> when each corporate communication is made available on the Company's website; <b>OR</b> 透過本公司網站以電子方式收取(取代印刷本),並於每次本公司網站上載公司通訊時收取 <b>通知信函;或</b>
	to receive the <b>printed copy in English</b> ONLY; <b>OR</b> 僅收取 <b>英文印刷本;或</b>
	to receive the <b>printed copy in Chinese</b> ONLY; <b>OR</b> 僅收取 <b>中文印刷本;或</b>
	to receive <b>both printed copies in English and Chinese</b> . 同時收取 <b>英文及中文印刷本</b> 。
Signature(s) 簽署 Notes 附註:	Contact Phone Number Date 聯絡電話號碼 日期
1. Please Reque	complete all your details clearly. Please specify your name(s) and address clearly in ENGLISH CAPITAL LETTERS on the top left hand corner in this Change Request Form if you downloaded this Change st Form from the website. 连续安所有資料。如 閣下從網上下載本變更申請表格,請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。

- 爾河萨坦朱小門有資料。如 阁下使網上下載本變里甲請表格,請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。
  If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid. 如屬聯名股東,本變更甲請表格項由該名於本公司股東名冊上就聯名持有股份其集名位列首位的股東簽署,方為有效。

  Any form with more than one box marked "X", or with no box marked "X", or with no signature or otherwise incorrectly completed will be void. 
  如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。

  For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
  為免存疑,任何在本變更申請表格上的額外指示,本公司將不予處理。
  Please note that both printed copies in English and Chinese of all the Company's Corporate Communication which we have sent to our shareholders in the past 12 months are available from the Company on request. 
  They are also available on the Company's website at www.vtech.com for five years from the date of first publication.

  本公司備有所有於過去12個月曾寄發予股東的公司通訊之英文及中文印刷本可供素取。該等通訊文件亦由首次刊發日期起計,持續5年載於本公司網站www.vtech.com上。

・ 医状態別 # Corporate Communication includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and circular; and (f) a proxy form.

公司通訊包括日不限於:(a)董書會報告,其平便報告明言解的語言是政務的要報告的数据的:(b) 中報報告書表表的表明表明:(b) 中報報告書表表的表明表明:(c) 會議通告:(d) 上市文件:(e) 通節:及(f) 代表委任表格。

# Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

寄回此表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下毋需支付郵費或貼上郵票。

#### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢 Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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